



## SUMMER MEDIA CAMP CONTRACT

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Camp Address (if different): \_\_\_\_\_

Contact Person at site: \_\_\_\_\_ Phone: \_\_\_\_\_

Camp Type/Dates: \_\_\_\_\_

### ***Summer Media Camp Services***

#### General information

Camps are conducted for a one-week period, (5-days, M-F). Camp space must be made available one hour before and after camp to allow staff preparation time. Camp host organization is responsible for early arrival / late departure of student registrants. On Monday morning and Friday afternoon, camp staff requires an extra hour to bring equipment in/remove equipment from the site. Host sites may request changes in time slots.

#### **iMedia will provide:**

- All equipment, videotape and supplies for the camp
- Summer camp staff to provide instruction and supervision (one professional instructor and up to two college interns)
- Background checks for all camp personnel
- Dallas iMedia Network will provide a DVD copy of the culminating project for each camp participant, plus one DVD copy for the organization. Additional copies are available from iMedia
- Master Registration and Talent Release forms (English and Spanish)

#### **The organization will provide:**

- A secure room with enough open space to house equipment and allow students and camp instructors adequate work space
- Desks/tables and chairs, set up. Access to power (110 outlets), as needed
- Convenient access to restrooms and lunchroom facilities (campers bring their lunch each day)
- Parking passes, if needed
- Registration services to campers
- A list of camp registrants (prior to the first day of camp). Must include student name, parent/guardian name, address, home phone, work phone for parents and emergency contact phone number
- Completed Registration and Talent Release forms for each student
- The organization agrees to indemnify and hold harmless DALLAS iMEDIA NETWORK, its staff and trustees, and the cable franchise holder against any claims arising out of any use of the program material that is submitted for cablecast including but not limited to any

claims in the nature of libel; slander; invasion of privacy or publicity right; non-compliance with applicable laws and unauthorized use of copyrighted material and/or violation of laws prohibiting obscenity

- The organization assumes all liability for the students and will provide iMedia with documentation for each student including: student name, parent/guardian name, emergency contact phone. In the event of a student emergency, iMedia staff will notify the emergency contact and the organization

**Summer Media Camp Cost & Payment Agreement**

The organization will pay Dallas iMedia Network:

- \$2250 for 35 hours of Basic Media Camp Instruction at camp host location (up to 15 students, additional students are \$200 each), 9:00am – 4:00pm, Monday - Friday
- \$1500 for 20 hours of Basic Media Camp Instruction at camp host location (up to 15 students, additional students are \$150 each ) 8:30am – 12:30pm; or 1:30pm – 5:30pm, Monday - Friday
- \$3000 iMedia Broadcast Television Studio Camp at iMedia facility (up to 15 students, additional students are \$225 each) 9:30am – 4:30pm, Monday - Friday

I, \_\_\_\_\_, as the authorized representative of \_\_\_\_\_ understand and accept the terms set out in this contract.

\_\_\_\_\_  
Organization Representative

\_\_\_\_\_  
Date